

LEASING/LICENSING CHECK LIST

We must have all of the following: We will not be able to lease on your equipment if we are missing anything!

- _____ ★ **COPY OF CAB CARD.** In the case that you have your own base plate.
- _____ ★ **THE TITLE AND/OR A SIGNED AND DATED TYPED BILL OF SALE.**
- _____ ★ **PROOF OF PAYMENT OF FEDERAL HIGHWAY USE TAX.** (FORM 2290) We need this if R&O is getting a base plate for you. It must be the stamped copy that shows the tractor's VIN number. Note: For R&O to get a base plate for an owner/operator, the name on the Form 2290 **must match** the owner's name listed on the title and/or bill of sale. In the event the tractor is leased, a paper connection between the names listed on the various forms must be established. Please ask about the grace period on new tractor purchases.
- _____ ★ **PROOF OF BOBTAIL INSURANCE.** If you are not obtaining Bobtail Liability Insurance through R&O, you must have your insurance agent issue a certificate of insurance which names R&O as Additional Insured with coverage of \$1 million and also shows expiration date.
- _____ ★ **CERTIFIED WEIGHT TICKET** for each separate piece of equipment. This **MUST** be from a CERTIFIED SCALE.
- _____ ★ **COPY OF ANNUAL FEDERAL INSPECTION.** (last 30 days) R&O can do this inspection.

DRIVER QUALIFICATIONS

EXPERIENCE

Driver(s) must be at least 23 years of age.

1st Seat must have Class A CDL with at least 1 year over the road verifiable experience.

2nd Seat must have Class A CDL with at least 1 year over the road verifiable experience.

MVR

No DWI or Drug Failure on MVR.

No careless or reckless driving convictions

No major moving violations within last 3 years

No consistent amount of violations

DRIVER MUST PROVIDE FOLLOWING DOCUMENTATION

- | | |
|---|---|
| <input type="checkbox"/> Valid Commercial Drivers License (CDL-A) | <input type="checkbox"/> Long Form Physical |
| <input type="checkbox"/> Social Security Card | <input type="checkbox"/> Physical Card |
| <input type="checkbox"/> TWIC Card | |

** Driver(s) must attend orientation at a designated corporate facility **

EQUIPMENT REQUIREMENTS

Equipment requirements for new contractors:

- | | |
|---|--|
| <input type="checkbox"/> Late model equipment. | <input type="checkbox"/> Load locks and safety equipment |
| <input type="checkbox"/> Maximum tractor weight must be 19,200 lbs. | <input type="checkbox"/> Sliding 5 th wheel |