

## **LEASING/LICENSING CHECK LIST**

We must have all of the following: We will not be able to lease on your equipment if we are missing anything!

- \_\_\_\_\_ ★ **COPY OF CAB CARD**. In the case that you have your own base plate.
- \_\_\_\_\_ ★ **THE TITLE AND/OR A SIGNED AND DATED TYPED BILL OF SALE**.
- \_\_\_\_\_ ★ **PROOF OF PAYMENT OF FEDERAL HIGHWAY USE TAX**. (FORM 2290) We need this if RWI is getting a base plate for you. It must be the stamped copy that shows the tractor's VIN number. Note: For RWI to get a base plate for an owner/operator, the name on the Form 2290 **must match** the owner's name listed on the title and/or bill of sale. In the event the tractor is leased, a paper connection between the names listed on the various forms must be established. Please ask about the grace period on new tractor purchases.
- \_\_\_\_\_ ★ **PROOF OF BOBTAIL INSURANCE**. If you are not obtaining Bobtail Liability Insurance through RWI, you must have your insurance agent issue a certificate of insurance which names RWI as Additional Insured with coverage of \$1 million and also shows expiration date.
- \_\_\_\_\_ ★ **CERTIFIED WEIGHT TICKET** for each separate piece of equipment. This **MUST** be from a **CERTIFIED SCALE**.
- \_\_\_\_\_ ★ **COPY OF ANNUAL FEDERAL INSPECTION**. (last 30 days) RWI can do this inspection.

## **DRIVER QUALIFICATIONS**

### **EXPERIENCE**

Driver(s) must be at least 23 years of age.

1<sup>st</sup> Seat must have Class A CDL with at least 1 year over the road verifiable experience.

2<sup>nd</sup> Seat must have Class A CDL with at least 1 year over the road verifiable experience.

### **MVR**

No DWI or Drug Failure on MVR.  
No careless or reckless driving convictions

No major moving violations within last 3 years  
No consistent amount of violations

### **DRIVER MUST PROVIDE FOLLOWING DOCUMENTATION**

- |   |   |
|---|---|
| <input type="checkbox"/> Valid Commercial Drivers License (CDL-A) | <input type="checkbox"/> Long Form Physical |
| <input type="checkbox"/> Social Security Card                     | <input type="checkbox"/> Physical Card      |

\*\* Driver(s) must attend orientation at a designated corporate facility \*\*

## **EQUIPMENT REQUIREMENTS**

Equipment requirements for new contractors:

- |   |  |
|---|--|
| <input type="checkbox"/> Late model equipment.                      | <input type="checkbox"/> Load locks and safety equipment |
| <input type="checkbox"/> Maximum tractor weight must be 20,000 lbs. | <input type="checkbox"/> Sliding 5 <sup>th</sup> wheel   |